



## MN JOB MATCH

### ARE YOU A JOB SEEKER NEW TO MN JOB MATCH?

Looking for jobs and internships can be overwhelming. What if there was a tool that could make it easier? What if there was a resource that put you in control?

With the RealTime Talent Exchange, you get all of that and more. With a focus on an efficient and targeted search, the Exchange helps you compete for the jobs and internships that are the best match for you.

To start, you'll answer simple, occupation-specific questions focused on your interests and skills. Then, you'll receive instant compatibility scores, while employers will receive instant notifications of good matches.

The Minnesota Chamber is pleased to host this new program in partnership with Real Time Talent and Digerati.

### HOW IT WORKS

It's intuitive. It's smart. It's highly effective. It is not, however, a typical web-based job board. The Exchange is state of the art—matching you to opportunities based on your skills and interests. The Exchange ensures you're connected to positions that are truly the best fit. It only takes a few moments to set up a profile and start your search. After that, apply for jobs with the touch of a button.

- Create a candidate account
- Answer specific, sliding-scale questions about your unique skills and interests
- Meanwhile, employers answer correlated questions about available positions
- Get matched exclusively with opportunities that align with your profile
- Respond to interested employers or reach out directly to take the next step

## THE DETAILS

**On the Exchange, you're matched with new opportunities as they're posted. Positions are active for just 30 days to ensure you're only connected with employers who are actively looking to hire.**

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## MATCH CANDIDATE TALENTS TO YOUR CAREER OPPORTUNITIES

First things first: this is not your average job board, and for good reason! Our blindmatching technology pre-screens opportunities to find you the right fit, faster! Ready to get started? Upload a resume to pre-populate your profile, or enter your information manually.

- 1 SELECT THE TYPE OF JOBS YOUR PROFILE SHOULD MATCH WITH:** Choose Full- & Part-Time, Internship, Seasonal, or all of the above. Edit later in "Modify Search Criteria."
- 2 SELECT THE JOB TITLES THAT BEST MATCH YOUR SKILLS & INTERESTS, I.E. "SALES MANAGER:"** If you entered a resume, the system will suggest titles for you. Otherwise, use the simple search bar or browse our drop-down menu.
- 3 ANSWER YOUR SLIDING-SCALE QUESTIONS:** Each job title has its own unique questions; answer them all! Your responses are the key to making excellent matches.
- 4 PROVIDE THE BASICS LIKE NAME, LOCATION & CONTACT INFORMATION:** We collect other aggregate data to analyze site usage, but we never share things like birth date, race or gender with employers.
- 5 REVIEW OR COMPLETE YOUR WORK AND EDUCATION HISTORIES:** Once Work history is completed, you have the option of blocking a current employer from seeing your profile.
- 6 NOW, YOU'RE MATCHING! WE'LL EMAIL OR TEXT YOU WITH NEW MATCHES TO VIEW, TOO.** Simply login, at least once every 30 days, to remain active in the match pool!

Recommended browsers for the best user experience: Chrome, Safari and Firefox.

1. We display your top 7 system matches at one time on your dashboard. Remove any you are not interested in to free up space on your list.
2. See an opportunity you like? Click Request to Connect and take initiative!
3. If employers request to connect with you, hit Accept ASAP if you're interested!
4. Once you've agreed to connect, find employer contact information under Connections, and take your next steps toward your dream job.

**REGISTER NOW!**

[www.mnchamber.com/grow/mn-job-match](http://www.mnchamber.com/grow/mn-job-match)

**CUSTOMER SUPPORT** Contact Dave Kornecki at [dave.k@workfountain.com](mailto:dave.k@workfountain.com) or 612.868.7545.

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